

Gaston School District: General Guidelines for Clubs

The following guidelines are for various clubs that meet at Gaston School District and based upon the following Gaston School District policies: [IGDA](#), [KJ](#), [IGDF](#), [IGDF-AR](#), [IB](#), [KGF/EDC](#), [KJA](#).

| Types of Sponsored Clubs | | |
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| Voluntary Student-Organized Clubs that are not Gaston School District Sponsored | Outside Clubs that are not Gaston School District Sponsored | Gaston School Sponsored Clubs (usually have a stipend and are board approved/reviewed) |
| <i>Examples: GPA2, Bible Study, Magic Club</i> | <i>Examples: FCA, Lego-Robotics Club</i> | <i>Examples: Chess Club, FBLA</i> |
| How is the club organized? | | |
| <p>Club is formed based on student interest and organization.</p> <p>Each student organization must have a staff advisor to counsel and, when necessary, supervise students in the organization. All student organizations must submit to the school a statement of purpose, criteria for membership, rules and procedures and a current list of officers. (IB)</p> <p>If the content of the club is religious in nature, school staff may attend only in a non-participatory manner. (IGDA)</p> | <p>Club is formed outside of school environment.</p> <p>Each outside club that meets at Gaston School District must have an adult advisor to supervise students in the organization.</p> <p>If the content of the club is religious in nature, school staff may attend only in a non-participatory manner. (IGDA)</p> | <p>Club is offered and sponsored by the school district.</p> <p>Each student organization must have a staff advisor to counsel and, when necessary, supervise students in the organization. All student organizations must submit to the school a statement of purpose, criteria for membership, rules and procedures and a current list of officers. (IB)</p> <p>School sponsored clubs may not be religious in nature.</p> |
| Where can the club meet? | | |
| <p>Use of facilities for club meetings will be contingent on availability. The club advisor will complete a facility use form at the school office.</p> | <p>Use of facilities for club meetings will be contingent on availability. The club advisor will complete a facility use form at the school office.</p> | <p>School sponsored club may use district facilities for meetings and activities. The club advisor will complete a facility use form at the school office.</p> |

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| <i>How will the club advertise?</i> | | |
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| <p>The facilities, the staff or the students of the district shall not be used in any manner to advertise or promote commercial, organizational or other non-school interests except in circumstances outlined in GSD policy KJ. (KJ)</p> <p>Requests by individuals or groups to distribute pamphlets, flyers, brochures and other similar materials to students for classroom or take home shall be submitted to the school administration. Materials and the proposed method of distribution shall be subject to review based on legitimate educational concerns, such as: defamatory material, appropriateness based on the age, grade, level and/or maturity of the reading audience, among other concerns addressed in Gaston School Board policy KJA. Club advisors will be directed to the location where materials will be placed for students to pick up. Approved posters will be placed only in locations established by school administration to reduce interruptions to the educational environment. (KJA)</p> | <p>The facilities, the staff or the students of the district shall not be used in any manner to advertise or promote commercial, organizational or other non-school interests except in circumstances outlined in GSD policy KJ. (KJ)</p> <p>Requests by individuals or groups to distribute pamphlets, flyers, brochures and other similar materials to students for classroom or take home shall be submitted to the school administration. Materials and the proposed method of distribution shall be subject to review based on legitimate educational concerns, such as: defamatory material, appropriateness based on the age, grade, level and/or maturity of the reading audience, among other concerns addressed in Gaston School Board policy KJA. Club advisors will be directed to the location where materials will be placed for students to pick up. Approved posters will be placed only in locations established by school administration to reduce interruptions to the educational environment. (KJA)</p> | <p>The facilities, the staff or the students of the district shall not be used in any manner to advertise or promote commercial, organizational or other non-school interests except in circumstances outlined in GSD policy KJ. (KJ)</p> <p>Requests by individuals or groups to distribute pamphlets, flyers, brochures and other similar materials to students for classroom or take home shall be submitted to the school administration. Materials and the proposed method of distribution shall be subject to review based on legitimate educational concerns, such as: defamatory material, appropriateness based on the age, grade, level and/or maturity of the reading audience, among other concerns addressed in Gaston School Board policy KJA. Club advisors will be directed to the location where materials will be placed for students to pick up. Approved posters will be placed only in locations established by school administration to reduce interruptions to the educational environment. (KJA)</p> |
| <i>When can the club meet?</i> | | |

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| <p>Voluntary student-organized clubs which are not curriculum-related may meet on school premises during non-instructional time. Non-instructional time will be defined as before school, after school (as long as staff advisers do not have duties before or after school) and during staff duty-free lunch. (IGDA)</p> | <p>Outside clubs may meet on school premises during non-instructional time. Non-instructional time will be defined as before school, after school (as long as staff advisers do not have duties before or after school) and during staff duty-free lunch. (IGDA)</p> | <p>School sponsored clubs which are not curriculum-related may meet on school premises during non-instructional time. Non-instructional time will be defined as before school, after school (as long as staff advisers do not have duties before or after school) and during staff duty-free lunch. (IGDA)</p> |
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How will club announcements take place?

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| <p>Announcements for club activities will be submitted to the office and reviewed by the principal for approval. Announcement approval will be based on appropriateness for audience and disruption of the educational environment. Posting club information on a district social media or website must be approved by administration. (KJA)</p> | <p>Announcements for club activities will be submitted to the office and reviewed by the principal for approval. Announcement approval will be based on appropriateness for audience and disruption of the educational environment. Posting club information on a district social media or website must be approved by administration. (KJA)</p> | <p>Announcements for club activities will be submitted to the office and reviewed by the principal for approval. Announcement approval will be based on appropriateness for audience and disruption of the educational environment. Posting club information on a district social media or website must be approved by administration. (KJA)</p> |
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May the club use district equipment and/or materials?

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| <p>Equipment is purchased to provide for and/or enhance students' educational programs. Use of equipment for voluntary student-organized clubs will be approved by the building principal. (KGF/EDC)</p> <p>Use of materials by voluntary student-organized clubs must</p> | <p>Equipment is purchased to provide for and/or enhance students' educational programs. Use of equipment for outside clubs will be approved by the building principal. (KGF/EDC)</p> | <p>Use of equipment for school sponsored clubs will be allowed.</p> <p>Use of materials by school sponsored clubs must be</p> |
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| be approved by building administration. | Outside clubs may not use district materials (i.e. paper, etc.) | approved by the building administration. (KGF/EDC) |
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How will club fund-raising occur?

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| <p>All student clubs or other organized student groups planning to solicit funds from fellow students or from the community for the purpose of financing trips or other student activities must receive written approval from the principal in advance, accompanied by a plan of action. Funds raised must directly benefit the students. (IGDF-AR)</p> <p>Fund raising that consists of selling food and beverage items to students during the regular or extended school day must comply with state and federal nutrition standards, rules and laws. (IGDF)</p> | <p>All student clubs or other organized student groups planning to solicit funds from fellow students or from the community for the purpose of financing trips or other student activities must receive written approval from the principal in advance, accompanied by a plan of action. Funds raised must directly benefit the students. (IGDF-AR)</p> <p>Fund raising that consists of selling food and beverage items to students during the regular or extended school day must comply with state and federal nutrition standards, rules and laws. (IGDF)</p> | <p>Announcements for club activities will be submitted to the office and reviewed by the principal for approval. Announcement approval will be based on appropriateness for audience and disruption of the educational environment. Posting club information on a district social media or website must be approved by administration. (KJA)</p> <p>Fund raising that consists of selling food and beverage items to students during the regular or extended school day must comply with state and federal nutrition standards, rules and laws. (IGDF)</p> |
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